

Walker Advertising Seeks Bookkeeper

Qualifications:

- 1 year experience in F/C Bookkeeping, A/P, A/R, and Bank Reconciliations.
- Proficient in Excel and Word
- Experience with PeachTree a plus

General Information:

- 32 hours per week
- Heavy data entry
- Will generate reports for various accounts and companies
- \$13.50-\$15.00/hr

Contact:

- Apply online at VOS. [Click here to be connected to VOS.](#)
- [Click here for details on VOS Assessment & Resume Builder/Assistance.](#)

For more information visit the Career Transition Center

3447 Atlantic Ave.
Long Beach, CA 90807
(Major Cross Streets: Atlantic/Wardlow)

**Greater Long Beach
Workforce Development System**

Career Transition Center • Youth Opportunity Center
Department of Community Development
City of Long Beach
(562)570-3700 • (800)292-7200
www.longbeachworkforce.org